



## Training Workshop for Finance and Accounts Staff working with NGOs, Civil Society Organizations and externally funded Development Projects - 2025

*“Improving CSO Effectiveness and Resilience”*

<b>Attendance</b>	Registration is open until August 31 <sup>st</sup> , 2025
<b>Cost</b>	\$90 (For only training package, day time meals and a drink)
<b>Dates</b>	8 <sup>th</sup> to 9 <sup>th</sup> September, 2025
<b>Target Group</b>	Finance and Accounts Staff working with Civil Society Organizations and Externally funded Development Projects
<b>Venue</b>	Fairway Hotel, Kampala – Uganda



### **Background**

This Workshop **targets Finance and Accounts Staff working with Civil Society Organizations (CSOs) and Externally Funded Development Projects.** Its scheduled to take place from the date of **8<sup>th</sup> – 9<sup>th</sup> September, 2025** in Kampala Uganda. The Finance and Accounts Staff shall meet to reflect on new developments in their field, do an appreciation of the work and



professional related guidelines, understand tools and systems, share working approaches and methodologies, learn of good practices and success stories as well as challenges and platforms or opportunities for growth.

### **Why the Conference?**

Small Grassroots Agencies in 3rd world countries are historically the champions in delivering last-mile development services. They reach the deepest un-accessible jungles engaging in activities like mobilizing the community for immunization or civic programs. Unfortunately, the post-covid19 era has seen thousands of these smaller development partners struggle for their breath and many have closed shop. Their fate has been sealed by bold changes in donor and government funding, complicated granting processes and requirements, new stringent registration and compliance guidelines, the increased use of ICT for organizational operations as well the chronic low capacity prevalent among these agencies. To sustain the critical role these Grassroots play in the development value chain, there is urgent need to “desilt” channels that are clogging the flow of resources, information and policy to the lowest actors to enable development action benefit the most-at-risk and those hard-to-reach.

### **Why the Finance and Accounts Staff working with Civil Society Organizations (CSOs) and Externally Funded Development Projects**

Working with a donor funded Organization, Project or Enterprise as a Finance person demands unique skills and knowledge different from peers doing similar work in other sectors. In-fact, operating a finance office for CSOs or externally financed Projects is almost “a profession” of its own as the demands stretch to administration, resource mobilization and fundraising, partnerships developments, quality assurance among others. Many CSO or development project CEOs and Directors openly admit that they cannot successfully work with a finance person who has no prior experience in the development/ donor world.

### **Finance related challenges agencies face**

In the present development world, many NGOs, CSOs, SMEs, government agencies or even public local governments find themselves required to receive, manage or even monitor donors and project finances and resources from 3<sup>rd</sup> parties. This amidst complex issues already faced by their respective finance offices related to; Cash flow management, capital investments, Debt, Marketing, Tax complexity, Cybersecurity concerns, timely reporting, management of 3rd party finances, unexpected expenses, integration and use of ICT – and now the popular Artificial Intelligence (AI) with its



inevitable impact on Financial Management with-in Organizations. This Workshop is therefore designed to increase technical and professional capacity of personnel working with CSOs, managing donor financed or externally funded projects in their capacity as finance, budget, audit or compliance officers. The Workshops aims to improve their knowledge and skills in financial management and accountability, budgeting, auditing and budget monitoring.

### **About the 2025 Conferences**

**The Training Workshop for Finance and Accounts Staff working with NGOs, Civil Society Organizations and externally funded Development Projects** enables them to meet and reflect on new developments in their field, do an appreciation of the work and unique professional related guidelines, understand tools and systems and how they differ from other sectors, share working approaches and methodologies, learn of good practices and success stories as well as challenges and platforms or opportunities for growth in the NGO/ Projects finance sector *(for details, Download the Agenda and objectives of the workshop)*

### **At the end of the Workshop, delegates shall be able to;**

1. Support their agencies and units to develop and adopt good finance management and accounting practices.
2. Relate and utilize new information and technologies concerning the finance and budget issues for CSOs and projects
3. Develop partnerships and fulfill the statutory and compliance requirements by government and other agencies
4. Effectively protect and de-risk their agencies from fraud, financial loss, sophisticated cyber threats, data breaches, ransomware attacks, and online money scams
5. Articulate modern skills and knowledge for CSOs finance professionals in modern financial management.

### **Delegates**

Persons in any sector BUT managing or handling CSOs, Project or donor funds. These could come from Foundations, NGOs, Trusts, Academia, Country Governments, Government entities, Faith based organizations and Charities among others.

- a) Accounting and finance professionals
- b) Finance managers and Directors
- c) Project accountants, Managers and Coordinators
- d) Grants officers and Managers



e) Auditors and Compliance Officers

### The Conference Theme

This year's theme is *"Improving CSO Effectiveness and Resilience"*

### How to attend the conference?

Attendance is by registration and payment of an attendance fee of \$90 for the Conference (**8<sup>th</sup> – 9<sup>th</sup> September, 2025**). This means that prior registration is required for attendance. The Conference has 50 slots available. For Registration, go to <http://consortiumforgrassroots.org/conference/conference.php>. You may also call or whatsapp +256 756 049 726 or e-mail us on [smallcsosuganda@gmail.com](mailto:smallcsosuganda@gmail.com) for more details.

### Registration fees

The registration fee per each delegate is \$90 for the Training Workshop for Finance and Accounts Staff working with NGOs, Civil Society Organizations and externally funded Development Projects. **Note that this Registration cost ONLY caters for conference access, workshops attendance, writing stationary and conference day time meals and waters.** Sessions shall be Practical Workshops and shall run as scheduled. THE DELEGATE WILL MEET OWN COSTS FOR EVENING MEALS AND ACCOMMODATION, FLIGHTS, CONNECTIONS, VISAS, INLAND TRAVELS, INSURANCES AND ANY OTHER APPLICABLE ALLOWANCES.

### Conference Setup:

These Conferences are designed in form of Workshops and meetings

### Virtual Attendance

Participants preferring to attend virtually shall need to register to get details for virtual attendance



### **Funding and Sponsorships**

We welcome funding, partnerships and sponsorships for specific workshops, events or materials. These may include additional funds for the main conference, workshops, and group meetings. Other areas include scholarships/awards for delegates/ presenters and publicity materials. **Contact Telephone: +256 756 049 726** or e-mail at [smallcsosuganda@gmail.com](mailto:smallcsosuganda@gmail.com)

### **Payment Details**

All Conference Payments are made on the Bank Account details below;

**Agency:** Consortium for Grassroots Based Development Partners LTD

**Account Name:** Consortium for Grassroots Based Development Partners LTD

**Account Number:** 211251000084

**Bank Name and Branch:** Finance Trust Bank, Kampala

### **For any further details and payments; Contact the Conference Organizing Committee**

Call | E-mail | Whatts-up | Visit us on;

P.O Box 31006 Kampala (Uganda) | **Tel: +256 756 049 726 (Whats-App)**

Plot 724/5 Millennium House,

Nsambya Road Kampala (Uganda)

**E-mail:** [smallcsosuganda@gmail.com](mailto:smallcsosuganda@gmail.com) | <http://consortiumforgrassroots.org/>